

Immokalee Technical College - School Institutional Advisory Council

Meeting Minutes

Minutes

January 28, 2020 11:00 am

Banquet Conference Room - iTECH

SIAC CHAIR	Nancy Dones
DIRECTOR	Dorin Oxender
NOTIFICATION OF MEETING	December 17, 2019 ; SIAC Agenda, School Lobby
MEMBERS PRESENT	Dorin Oxender, Aaron Paquette, Anicca Rancy, Nancy Dones, Connie Brown, Irma Luna, Earthenia Strange, Natalie Arevalo, Crystal Gomez, Carlie Taylor, Barbara Hawks, Robert Richards, Yvar Pierre, Olga Quinones, Elisette Crespin
MEMBERS ABSENT	Yesenia Ael, Selina Martinez, Melina Morales, Ramon Perez, San Juana Morales, Martha Mendoza
QUORUM PRESENT?	Yes
WELCOME	Nancy Dones started introductions.
APPROVAL OF MINUTES	Minutes were approved by consensus
CHANGES TO AGENDA	
AGENDA ITEM 1	<p>iTECH Updates: CME, Accreditation & PN Program Changes</p> <ul style="list-style-type: none"> • Center for Manufacturing opened January 7, 2020 <ul style="list-style-type: none"> ○ Instructor: Ross Porter ○ Secretary: Lizzette Homar Ramos ○ Equipment arrived on 1/27/2020 ○ Site visit for CME • COE-Affirmation <ul style="list-style-type: none"> ○ Self-study-standards were handed out ○ Each instructor has their own standard for their program ○ Self-study helps instructors audit their own program • PN changes <ul style="list-style-type: none"> ○ iTECH has been placed on probation ○ No time frame for any scores ○ scores count towards school regardless of how long the student has been out of school ○ Will implement Virtual ATI ○ Each participant has access to a Virtual ATI Coach, an experienced nurse educator who works with them one-on-one to verify they're ready for success. The self-paced nature of the course allows coaches to provide content assessments and study plans based on individual needs ○ Coaches give post-review remediation resources and a "green light" once they are ready to test ○ Student Services will have a list of testers by the 3rd semester ○ Students that do not receive the green light but have completed the 1350 hours will get pinned but will not receive their certificate
AGENDA ITEM 2	<p>New Business: Adult Literacy Announcements (GED Spanish in Evening; Openings for Part-time Adult Literacy Teacher Positions)</p> <ul style="list-style-type: none"> • Evening ELL instructors needed for PT hourly

	<ul style="list-style-type: none"> • Must have Masters or Bachelors • Several positions available.
AGENDA ITEM 3	<p>A. Student: Student Clubs/Activities: Carlie Taylor</p> <ul style="list-style-type: none"> • Had an idea of having a leadership workshop/job training • Possibly once a month • Natalie can work on a flyer. <p>B. Director:</p> <p>C. Chair: SIAC Membership Updates/ Website</p> <ul style="list-style-type: none"> • Briefings: SIAC update membership on website • Agendas must be posted on website once approved. We have 3 days after approving • Update new members from PSAV programs. Requesting new members for MBC, Cosmo, etc. no longer requesting members from PN-they're out on clinicals <p>D. Faculty/Staff:</p>
AGENDA ITEM 4	SAIC Member Announcements
AGENDA ITEM 5	
OPEN AGENDA	<p>CME:</p> <ul style="list-style-type: none"> • Open enrollment • Tuition & fees waived until March 2020 • Next window August 2020 • Students register through iTECH for CME
NEXT MEETING: DATE	February 25, 2020 @ 11:00am
NEXT MEETING: AGENDA TOPICS	
MINUTES SUBMITTED BY	Irma Luna

***Pertinent Information:**

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|--------------------------------------|-----------------------|
| 1. Presenter of item | 4. Action to be taken |
| 2. Information or voting item? | 5. Person responsible |
| 3. Result of vote (# for, # against) | 6. Follow-up? |