

Immokalee Technical College - School Institutional Advisory Council Meeting

Minutes

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September 29, 2020 11:00 am

Virtual WebEx - iTECH

SIAC CHAIR	Nancy Dones
DIRECTOR	Dorin Oxender
NOTIFICATION OF MEETING	September 28th ; SIAC Agenda, School Lobby
MEMBERS PRESENT	Aaron Paquette, Anicca Rancy, Nancy Dones Julie Alfaro, Irma Luna, Earthenia Strange, Natalie Arevalo, Yvar Pierre, Olga Quinones, Elisette Crespín, Martha Mendoza, Amber Barr
MEMBERS ABSENT	Dorin Oxender, Yesenia Ael, Selina Martinez, Robert Richards, Crystal Gomez
QUORUM PRESENT?	Yes
WELCOME	Nancy Dones / Aaron Paquette started introductions
APPROVAL OF MINUTES	Minutes were approved by consensus
CHANGES TO AGENDA	
AGENDA ITEM 1	<p>iTECH Updates and CARES Act Funds</p> <p>CARES Act:</p> <ul style="list-style-type: none"> • Students that completed an application received a check in May to assist with COVID expenses • iTECH will receive additional funding, as of last week we were told it would be 7-10 business days before it will be populated on our budget • Funding will be used for support: laptops, PPE, advertising and another check for PSAV students <p>School Improvement Plan:</p> <ul style="list-style-type: none"> • Dually accredited – AdvancED / Council on Occupational Education (COE) • Required from both that we maintain an advisory board • School Institutional Advisory Committee – monthly meeting • Student Achievement Data reviewed • 2020-2021 School Improvement Plan (SIP)& Institutional 3 Year Strategic Plan reviewed • Percentage of eligible students who earned career certificates: Increase by 1% • Literacy Completion Points: Increase by 2% • State-approved Industry Certification Earned: Increase by 10% • Business and Community Partners: Increase by 1% • SIP was approved by SIAC committee
AGENDA ITEM 2	<p>iTECH School Health and Safety Plan/Protocols</p> <ul style="list-style-type: none"> • Program start times and end times have changed between 7:30 am – 8:30 am • Staggered times has helped with the amount of students coming onto campus • Specific door entries have also been assigned • Masks and safety glasses must be worn when on campus • Temperature screening • Following CCPS and CDC protocols for COVID

	<ul style="list-style-type: none"> If students are out due to COVID they can access the curriculum and classwork through CANVAS. This allows them to still be able to complete their work.
AGENDA ITEM 3	<p>A. Student: B. Director: C. Chair: D. Faculty/Staff: iTECH College Free Application through Fall (Strategic program marketing): Julie Alfaro and Natalie Arevalo</p> <ul style="list-style-type: none"> Application online An advisor will make contact Focusing on programs that have seats available for November 2020 and January 2021 enrollment Application fee has been waived unit the end of the year Working on advertising for social media
AGENDA ITEM 4	<p>Programming and Community Project Updates</p> <ul style="list-style-type: none"> Immokalee Foundation iTECH will be building 18 homes BCB Homes Mobile classroom has been set up at the site Students will have this opportunity to participate as OJT
AGENDA ITEM 5	<p>Center for Manufacturing Excellence Updates and Fall Schedule</p> <ul style="list-style-type: none"> Application, tuition and fees waived until the end of 2020 There are two campuses for Machining Training, Naples and Immokalee - Rapid onboarding Extension campus located at Parkway Plaza 4945 Golden Gate Parkway Suite 113 Fall Courses 2020 – No fees <ul style="list-style-type: none"> Machining Basics Beginning Print Reading Advanced Print Reading OSHA 10 Hour Lean Manufacturing Flyers will be sent out to all SIAC members with more details
AGENDA ITEM 6	<p>iTECH Virtual Tour</p> <ul style="list-style-type: none"> Overview of classroom environment Went through each class to create tour Learning tools / interactive functions Store front areas Viewed tour through the WebEx meeting
OPEN AGENDA	<p>Yvar Pierre – CareerSource</p> <ul style="list-style-type: none"> Trying to help students as much as possible. Students need to have a secondary organization that will assist them. CareerSource will help the second semester. Changes were made and now have a budget to work with, please encourage students to attend virtual orientation. They can call to set up their appointment. <p>Earthenia Strange – COFFO</p> <ul style="list-style-type: none"> Address change: 415 Rose Ave (Horizon Village), Immokalee FL 34142 Send parents and/or students needing help with their electricity utility bill
NEXT MEETING: DATE	<p>October 27, 2020 (Virtual WebEx) November 17, 2020 (Virtual WebEx) December 15, 202 (Virtual WebEx)</p>
NEXT MEETING: AGENDA TOPICS	
MINUTES SUBMITTED BY	Martha Mendoza

*Pertinent Information:

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| 1. Presenter of item | 4. Action to be taken |
| 2. Information or voting item? | 5. Person responsible |
| 3. Result of vote (# for, # against) | 6. Follow-up? |